



Los Angeles County Commission on Disabilities

Celebrating 39 Years of Leadership & Advocacy
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August XX, 2014

To: Commission on Disabilities Members

From: Janet A. Neal, President

Subject: **ATTENDANCE AT THE COMMISSION ON DISABILITIES MEETINGS**

As Commissioners, the Board of Supervisors has entrusted us to review and make recommendations to address the needs and concerns of Los Angeles County's disability community. However, due to long-term absences and the lack of a quorum, it has become increasingly difficult to conduct Commission business. While it is understandable that some absences are unavoidable, it is important that each of us attend as many meetings as possible so that we can meet our responsibility to the Board and the community that we serve. It is equally important to inform the Commission as early as possible of your unavailability. Absences are reflected in the meeting Minutes and attendance reports are readily available to the Board of Supervisors.

Fellow Commissioners, we have important work to do and I would like to encourage your return to the Commission table. Please respond to this letter and let us know if you are still interested in serving. Unfortunately, if we have not heard from you within the next 30 days, we will assume that you no longer wish to serve as part of the Commission and we will notify your appointing Supervisor.

Please contact Commission staff, Emma De Jesus at (213) 974-1053 to advise us that you will be returning to participate in Commission activities. We look forward to seeing you at our September 17, 2014 meeting.